



STATE OF IOWA

CHESTER J. CULVER
GOVERNOR

IOWA DENTAL BOARD

MELANIE JOHNSON, J.D.
EXECUTIVE DIRECTOR

PATTY JUDGE
LT. GOVERNOR

September 10, 2010

Homestead schools, Inc.
Vijay Fadia
23844 Hawthorne Bl. #200
Torrance, CA 90505

To Whom It May Concern:

Your application for approval as a sponsor of continuing education courses and programs was submitted to the Dental Board at their recent meeting.

This is to advise you that your application has been approved by the Iowa Dental Board. Your sponsor status will be effective July 1, 2010 to June 30, 2012. Enclosed for your review is a copy of the Iowa Administrative Code 650 Rules on Continuing Education (Chapter 25). IAC 650-Chapter 25 includes information relative to requirements for approved sponsoring organizations.

Please note: the Iowa Dental Board is considering changes to IAC 650-Chapter 25. The board is removing the requirement for continuing education sponsors to submit copies of attendance lists to the board office. You will still be required to maintain these lists within your organization; however, you will no longer be asked to provide of a copy of these attendance lists to the office of the Iowa Dental Board.

The members of the board have recommended that you indicate whether courses are eligible for credit in your course materials and flyers. Please indicate the number of continuing education hours, which have been awarded. If a course has been submitted for review, please indicate this in the course materials. This will allow licensees and registrants to make informed decisions regarding course registration.

Keep the following in mind when offering continuing education courses:

- Hours of continuing education credit may be obtained by attending or participating in a continuing education activity, either previously approved by the board or which otherwise meets the requirement herein and is approved by the board pursuant to subrule 25.3(5).
- Licensees and registrants are responsible for obtaining proof of attendance forms when attending courses. Clock hours must be verified by the sponsor with the issuance of proof of attendance forms to the licensee or registrant.

- CPR certification courses *must* include a clinical component to be eligible for credit. Licensees and registrants are allowed to claim up to 3 hours of continuing education credit for recertification of their CPR.
- Self-study activities shall result in a maximum of 12 hours of credit per biennium.
- Original presentation of continuing dental education courses shall result in credit double that which the participant receives. Credit will *not* be granted for repeating presentations within the biennium. Credit is *not* given for teaching that represents part of the licensee's or registrant's normal academic duties as a full-time or part-time faculty member or consultant.
- Pursuant to IAC 650 – 25.3(6), application for post-approval of a course must be submitted within 60 days of the course to the board.
- Fees will not be assessed to prior-approved sponsors for review of continuing education courses.
- Courses in Iowa jurisprudence are eligible for credit only when the courses have been prior-approved by the board.
- Unacceptable subject matter includes personal development, business aspects of practice, personnel management, government regulations, insurance, collective bargaining, and community service presentations. While desirable, those subjects are not applicable to dental skills, knowledge, and competence. Therefore, such courses will receive no credit towards renewal. The board may deny credit for any course.
- The persons or organization sponsoring continuing education activities shall make a written record of the Iowa licensees or registrants in attendance and maintain those records for no less than 5 years.
- Approved sponsors may offer noncredit courses provided the participants have been informed that no credit will be given.

Please be advised that any program you may sponsor teaching expanded functions for dental assistants needs to be submitted separately to the Dental Assistant Registration Committee for prior approval.

If you have any questions relative to credit hours awarded for individual programs with questionable subject matter, please contact this office for the proper forms.

Sincerely,



Christel Braness
Administrative Assistant

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Enclosure: IAC 650 – Chapter 25